Below is a report indicating a possible violation of Oklahoma State University’s Academic Integrity Policy. It is very important that you contact me no later than __________________________ (time, day, date).

My contact information is listed below.

One of the following people will attend the meeting as an Academic Integrity Facilitator to assist in the fair facilitation of the process:

1. __________________________ 2. __________________________
3. __________________________ 4. __________________________

Be aware that if you fail to schedule a meeting by the date noted, or choose not to attend your scheduled appointment, a decision will be made in your absence based upon the information available as to whether or not a violation of Academic Integrity has taken place. For complex situations or situations involving multiple students the instructor may postpone any decision about the alleged violation until all facts have been gathered. You may not drop this course. If you drop the course, you will be re-enrolled by the Registrar.

Student’s Name __________________________ CWID __________________________
Course Title __________________________ Prefix & Number __________________________
Instructor’s Name __________________________ Phone __________________________
Instructor’s Email __________________________
Date Alleged __________________________ Assignment __________________________
Violation Discovered __________________________ Due Date __________________________

Alleged Violation of Academic Integrity __________________________
(See P&P 2-0822 1.04, 2.04, or 6.01 for examples)

Description of Alleged Incident: (Please include a copy of all supporting documents/attach additional pages if needed)

Possible Sanction for Incident: __________________________

For questions or concerns regarding alleged violations of academic integrity, please contact the Office of Academic Affairs at 405-744-5627.

Distribution:
Original—Student
1 copy—Faculty member
1 copy—Facilitator